



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
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26 May 2020

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held online via Microsoft Teams on Wednesday, 3rd June, 2020 commencing at 7.30 pm. Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
|----|--------------------------|-------|
| 1. | Apologies for absence | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 20
- To confirm as a correct record the Minutes of the meeting of the Cabinet held on 13 February 2020

4. Minutes 21 - 22
- To confirm as a correct record the Minutes of the extraordinary meeting of the Cabinet held on 19 May 2020

5. Matters Referred from Advisory Boards 23 - 44
- The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated.*

6. Matters Referred from Advisory Panels and Other Groups 45 - 58
- The minutes of meetings of Advisory Panels and Other Groups are attached, any recommendations being identified by an arrow.*

Executive Key Decisions

7. Car Parking Fees and Charges - Outcome of Public Consultation 59 - 94
- Item SSE 20/8 referred from Street Scene and Environment Services Advisory Board minutes of 5 March 2020*
8. On Street Parking Fees and Charges 95 - 102
- Item JTB 20/4 referred from Joint Transportation Board minutes of 9 March 2020*

Executive Non-Key Decisions

9. Corporate Strategy - First Year Addendum 103 - 110
- The report sets out the proposed approach to a one- year addendum to the Corporate Strategy to provide a framework within which to consider a wide range of issues in response to the Covid-19 pandemic.*
10. Revenue and Capital Outturn 2019-20 111 - 132
- In accordance with the Council's Financial Procedure Rules, information detailing actual Revenue and Capital Outturn for the year ended 31 March 2020 and subsequent adjustments made in light of the Outturn position was set out.*
- The Revenue and Outturn Booklet (Annex 1) will be available as a supplement.*

11. Strategic Risk Register 133 - 144

Cabinet is provided with an update of the Strategic Risk Register in the light of the coronavirus pandemic. Members are asked to note and acknowledge the escalation of a number of key risks to RED as a consequence of this.

12. Development Management - Processes and Procedures 145 - 154

Item PE 20/4 referred from Planning and Transportation Advisory Board minutes of 3 March 2020

13. Proposed Revision to the Joint Transportation Board Agreement 155 - 166

Item PE 20/5 referred from Planning and Transportation Advisory Board minutes of 3 March 2020

Matters submitted for Information

14. Decisions Taken Under Emergency Provisions 167 - 184

Decisions taken in accordance with the Emergency Provisions set out at Part 7 Paragraph 1.3 of the Constitution and in agreement with the Chairman of Overview and Scrutiny Committee are attached for information.

15. Urgent Items 185 - 186

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

16. Exclusion of Press and Public 187 - 188

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

17. Coronavirus Pandemic - Contract Arrangements with Tonbridge and Malling Leisure Trust 189 - 212

A report setting out the financial issues in respect of the contractual arrangements with Tonbridge & Malling Leisure Trust as a consequence of the pandemic. The report also sets out a series of recommendations for a potential way forward.

18. Urgent Items 213 - 214

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)
Councillor R P Betts, (Street Scene and Environment Services)
Councillor M A Coffin, (Finance, Innovation and Property)
Councillor D Lettington, (Strategic Planning and Infrastructure)
Councillor P J Montague, (Housing)
Councillor M R Rhodes, (Community Services)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.